

## Child Care and Kids' Club Care Provider

Jewish for Good serves as the vibrant hub where everyone belongs, nourishing the roots of local Jewish life. We provide engaging opportunities that deepen Jewish connections, knowledge, and relations to Israel, services for helping those in need; programs that foster healthy living; and pathways for charitable giving. We are located in the Levin JCC at 1937 West Cornwallis Road, Durham, North Carolina, 27705.

### Job Description

#### **POSITION OVERVIEW:**

The Child Care and Kids' Club Care Provider is a part-time hourly position working in the childcare drop off program at the Health and Wellness Center and is responsible for supervision of children present.

This is a Front-Line Staff position meaning the role provides direct services to members, users, and guests.

The role is a part-time (hourly) position that reports to Child Care Manager.

#### **RESPONSIBILITIES:**

- Creates a safe, friendly environment in the child care area (ages 3 months to 4 years) and/or Kids' Club area (ages 4-9 years) with quality supervision, focused attention, and caring service for the members and their children.
- Ensures registration and check in/checkout procedures are followed.
- Engages with children with age-appropriate activities such as reading stories, coloring, playing with games or toys; promotes harmony among children, responds to children's' needs.
- Supervises use of toys and supplies and notifies supervisor of supply needs, repairs, or replacements, sanitizing toys as instructed.
- Informs parents of issues relating to their child (i.e. illness, crying, and conflict).
- Notifies parent of diaper change needs immediately. Promotes the health of all children by asking parents to keep children home when ill.
- Exhibits good listening skills when conflict or discipline issues arise and problem solves professionally. Defers to supervisor if issues need further resolution.
- Reports any accidents or injuries immediately, and documents using incident report forms

- Assumes other duties and projects as needed and assigned – may be asked to help with administrative tasks or other projects during times when there are no children.

## Qualifications

### REQUIRED QUALIFICATIONS:

- Over 18.
- Experience in working with children 3 months to 6 years old.
- Dependability, communication skills, and an excellent work ethic.
- Ability to accept guidance and supervision.
- Current CPR and First Aid certifications required.
- Must complete a child sexual abuse prevention trainings before beginning work.
- Able to abide by all Covid-precautions.

## Position Benefits

As a part-time, hourly employee, this position is eligible for the following benefits:

- Free All Inclusive Individual Membership
- Discounts on programs and services
- Ongoing professional development aligned with career arch

## Jewish for Good's Non-Discrimination Statement

Jewish for Good at the Levin JCC is an organization based on Jewish values. All Jewish for Good programs are open to anyone who wishes to participate, regardless of religious affiliation or background.

Jewish for Good Hill does not discriminate on the basis of sex, sexual orientation, gender expression, age, race, ethnic origin, color, religion, nation origin, creed, marital status, disabled veteran status, or the presence of any sensory, mental, and/or physical disability that does not prevent the performance of the specific core tasks of this position.

## Apply

### APPLY ONLINE

[www.jewishforgood.org/our-team](http://www.jewishforgood.org/our-team)

### QUESTIONS?

Contact Suzanne Roudebush, Child Care Manager at [childcare@jewishforgood.org](mailto:childcare@jewishforgood.org)